

ACCOMMODATION BOOKING FORM

COMPLETE AND RETURN BY FAX OR CALL THE RELEVANT GROUP RESERVATIONS CONTACT PERSON.

(PLEASE QUOTE THE GROUP ID / BOOKING NUMBER TO QUALIFY FOR THE RATES BELOW)

GUEST INFORMATION	
Title:	
Full names:	
Partner's title:	
Partner's full names:	
Postal address:	
Postal code:	
Facsimile:	
Email address:	
Telephone number: (B)	
Mobile number:	
Arrival date:	
Arrival time:	
Departure date:	
Departure time:	
Any special requests or instructions:	
Guest Signature:	

PLEASE READ THE TERMS AND CONDITIONS AND SIGN IN THE SPACE ABOVE IN ACCEPTANCE THEREOF.

Terms and conditions : The Southern Sun Group (Crowne Plaza, Holiday Inn Garden Court Sandton & Holiday Inn Garden Court Morningside)

- For cash payment, full pre-payment of at least the first nights accommodation must be deposited into the hotel's bank account. The reservation number must be written on the bank deposit slip and faxed to the hotel, 14 days prior to arrival.
- Rates are NETT , Non-Commissionable
- Hotel will charge a no-show fee equal to the first night's accommodation should a guest not arrive or cancel the reservation.
- In the case of a cancellation, a reservation must be cancelled 24 hours prior to the guest's arrival.
- Arrival time is 14h00 and departure time is 11h00. This must be adhered to unless prior arrangements have been made.

Terms and conditions : The Hilton Sandton

- Reservations will be subject to a one night non-refundable deposit which is payable at the time of reservation.
- Reservations made after 30 September 2005 will be subject to availability.
- Guests will need to provide a method of payment at the time of reservation by means of credit card or direct deposit.
- Arrival time is 15h00 and departure time is 12h00. This must be adhered to unless prior arrangements have been made.

ACCOMMODATION BOOKING FORM (continued)

PLEASE INDICATE YOUR CHOICE BY TICKING THE APPROPRIATE BOX

MARK ✓	NAME OF HOTEL	DISTANCE FROM SCC	TELEPHONE NUMBER FAX NUMBER E-MAIL ADDRESS CONTACT PERSON	BOOKING NUMBER / GROUP ID	RATE
Single	Holiday Inn Garden Court- Sandton City	10 Metres	011-269 7000 011-269 7100 gloriam@southernsun.com Gloria Mbele / Jacqui Rawlins	3419.01	R708.00
Single	Crowne Plaza Sandton	2.5 Kilometres	011-783 5262 011-783 5289 sharong@southernsun.com Sharon Govender	660.10	R742.00
Single	The Hilton Sandton	3 Kilometres	011- 322 1888 011- 322 1818 reservations.sandton@hilton.com Kingsley Ndlovu / Lucy Beckett	IND 311005	R980.00
Double					R1280.00
Single	Holiday Inn Garden Court- Morningside	3.5 Kilometres	011-884 1804 011-884 6040 claudiag@southernsun.com Claudia Gouveia	4505	R676.00
Double					R748.00

PAYMENT DETAILS
• Credit Card Details : If paying by credit card, please complete the following
Name of Cardholder:
Type of Credit Card: <input type="checkbox"/> Master Card <input type="checkbox"/> American Express <input type="checkbox"/> Diners <input type="checkbox"/> Visa
Credit Card Number:
Expiry Date:
CVC Authorisation (3 digits):
Signature of Cardholder:
Date:
• Direct transfer / Electronic payments
Please consult the relevant contact person (as per the above table) for the hotel banking details.